LINWOOD COMMON COUNCIL CAUCUS AGENDA December 11, 2024

December 11, 202 6:00 P.M.

NOTICE OF THIS MEETING HAS BEEN PUBLISHED IN ACCORDANCE WITH THE REQUIREMENTS OF THE OPEN PUBLIC MEETINGS ACT.

1.	Roll Call	Mayor Matik Mr. Kelly Mr. Walcoff	Mrs. Albright Mr. Levinson Mr. Ford	Mrs. DeDomenicis Mr. Michael
	Professionals:	Mr. Youngblood Chief Cunningham	Mr. Polistina/Ms. Helle Mr. Strazzeri	r Mrs. Napoli
2.	Approval of Minute	es Without Formal Readi	ing	
3.	Mayor's Report A. Recreation Boa	ard appointment		
4.	Councilwoman Alb A. Planning, Engir	oright neering, & Development	;	
5.	Councilwoman DeD A. Public Works	omenicis		
6.	Councilman Kelly A. Neighborhood Se	ervices		
7.	2. Resolution3. Resolution	ance nance – final reading authoring budget approp authorizing the Mayor		cute an Agreement with Premier d Support
8.	Councilman Michael A. Public Safety 1. Resolution au		nent of Tom Flynn as Fii	re Official
9.	Councilman Walcoff A. Shared Services	f		
10	. Council President Fo A. Administration 1. Resolution au		g paid Holidays for 2025	

11. Solicitor's Report

LINWOOD COMMON COUNCIL AGENDA OF REGULAR MEETING December 11, 2024

CALL TO ORDER

NOTICE OF THIS MEETING HAS BEEN PUBLISHED IN ACCORDANCE WITH THE REQUIREMENTS OF THE OPEN PUBLIC MEETINGS ACT.

FLAG SALUTE:

Councilman Adam Walcoff

ROLL CALL

APPROVAL OF MINUTES WITHOUT FORMAL READING

ORDINANCES

12 OF 2024

A BOND ORDINANCE APPROPRIATING TWO MILLION DOLLARS (\$2,000,000) AND AUTHORIZING THE ISSUANCE OF ONE MILLION NINE HUNDRED THOUSAND DOLLARS (\$1,900,000) IN BONDS OR NOTES OF THE CITY OF LINWOOD FOR THE INSTALLATION OF A NEW TURF MULTI-PURPOSE FIELD AT MEMORIAL PARK AND RELATED IMPROVEMENTS AUTHORIZED TO BE UNDERTAKEN BY THE CITY OF LINWOOD, IN THE COUNTY OF ATLANTIC, NEW JERSEY.

FIRST READING: PUBLICATION:

November 26, 2024 November 30, 2024

FINAL READING:

December 11, 2024

PUBLICATION WITH STATEMENT:

December 17, 2024

RESOLUTIONS

191-2024

A Resolution authorizing 2024 Budget Appropriation transfers

RESOLUTIONS WITHIN CONSENT AGENDA

All matters listed under item, Consent Agenda, are considered to be routine by City Council, and will be enacted by one motion in the form listed. Any items requiring expenditure are supported by a Certification of Availability of Funds and any item requiring discussion will be removed from the Consent Agenda and discussed separately. All Consent Agenda items will be reflected in full in the minutes.

189-2024 A Resolution authorizing and scheduling paid Holidays for Calendar year 2025

190-2024 A Resolution confirming the appointment of Kevin Callender to the Linwood Recreation Board

192-2024 A Resolution authorizing the reappointment of Thomas P. Flynn, Jr. as Fire Official for the City of Linwood

A Resolution authorizing the Mayor and City Clerk to execute an Agreement with Premier Computer Services for Information Technology Network and Support

APPROVAL OF BILL LIST: \$

MEETING OPEN TO THE PUBLIC

FINAL REMARKS BY MAYOR AND COUNCIL

ADJOURNMENT

ORDINANCE NO. 12-2024

A BOND ORDINANCE APPROPRIATING TWO MILLION DOLLARS (\$2,000,000) AND AUTHORIZING THE ISSUANCE OF ONE MILLION NINE HUNDRED THOUSAND DOLLARS (\$1,900,000) IN BONDS OR NOTES OF THE CITY OF LINWOOD FOR THE INSTALLATION OF A NEW TURF MULTI-PURPOSE FIELD AT MEMORIAL PARK AND RELATED IMPROVEMENTS AUTHORIZED TO BE UNDERTAKEN BY THE CITY OF LINWOOD, IN THE COUNTY OF ATLANTIC, NEW JERSEY

OF ATLANTIC, NEW JERSEY (not less than two-thirds of all the members thereof affirmatively concurring), **AS FOLLOWS**:

Section 1. Appropriation for Projects-Down Payment.

The general improvements described in Section 3 of this bond ordinance are hereby authorized as general improvements to be made or acquired by the City of Linwood, in the County of Atlantic, New Jersey (the "City"). For the said improvements or purposes stated in Section 3, there are hereby appropriated the sums of money therein stated as the apportionments made for said improvements or purposes, said sums being inclusive of all appropriations heretofore made therefor and amounting in the aggregate to TWO MILLION DOLLARS (\$2,000,000), including the aggregate sum of ONE HUNDRED THOUSAND DOLLARS (\$100,000) as the down payment for said improvements as required pursuant to N.J.S.A. 40A:2-11 and more particularly described in Section 3 and now available by virtue of provision in a previously adopted budget or budgets of the City for down payments for capital improvement purposes in the Capital Improvement Fund, and including also monies received or expected to be received from the United States of America, the State of New Jersey or the County of Atlantic, or agencies thereof, as grants in aid of financing said improvements or purposes.

Section 2. Authorization of Bonds.

For the financing of said improvements or purposes and to meet the part of said TWO MILLION DOLLARS (\$2,000,000) in appropriations not provided for by application hereunder of said down payment, negotiable bonds of the City are hereby authorized to be issued in the principal amount of ONE MILLION NINE HUNDRED THOUSAND DOLLARS (\$1,900,000) pursuant to the Local Bond Law of New Jersey (the "Local Bond Law"). In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable notes of the City in a principal amount not exceeding ONE MILLION NINE HUNDRED THOUSAND DOLLARS (\$1,900,000) are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. <u>Description of Projects</u>.

The improvements are hereby authorized and the purposes for financing of which said obligation is to be issued, the appropriations made for and estimated costs of such purposes, and the estimated maximum amount of bonds or notes to be issued for such purposes, are follows:

IMPROVEMENTS
OR PURPOSES

APPROPRIATION AND ESTIMATED COST ESTIMATED
MAXIMUM AMOUNT
OF BONDS AND
NOTES

Installation of New Turf Multi-Purpose Field at Memorial Park, and all improvements within the design of said field, including all required storm drainage improvements for the turf multi-purpose field as well as additional drainage improvements throughout Memorial Park, parking lot improvements, and the costs of surveying, construction planning, architectural. engineering. preparation of plans and permits, specifications. bid

inspection and administration.	\$ <u>2,000,000</u>	\$ <u>1,900,000</u>
TOTAL	\$ <u>2,000,000</u>	\$ <u>1,900,000</u>

The excess of the appropriations made for the improvements or purposes aforesaid over the estimated maximum amount of bonds or notes to be issued therefore, as above stated, is the amount of the said down payments for said purposes.

Section 4. Authorization of Notes.

In anticipation of the issuance of said bonds and to temporarily finance said improvements, negotiable notes of the City in a principal amount equal to the said principal of bonds not exceeding ONE MILLION NINE HUNDRED THOUSAND DOLLARS (\$1,900,000) are hereby authorized to be issued pursuant to the limitations prescribed by the Local Bond Law. All such note(s) shall mature at such time as may be determined by the Chief Financial Officer or such other financial officer designated by Resolution for this purpose (both being hereinafter referred to in this Section as Chief Financial Officer); provided that no note shall mature later than one (1) year from its issue date. Such note(s) shall bear interest at a rate or rates and shall be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with any note(s) issued pursuant to this Ordinance, and the signature of the Chief Financial Officer upon such note(s) shall be conclusive evidence as to all such determinations. The Chief Financial Officer is hereby authorized to sell the note(s) from time to time at public or private sale in such amounts as the Chief Financial Officer may determine and not less than par, and to deliver the same from time to time to the purchasers thereof upon receipt of the purchase price plus accrued interest from their dates to the date of delivery thereof as payment thereof. Such Chief Financial Officer is authorized and directed to report in

writing to the Mayor and the Council of the City at the meeting next succeeding the date when any sale or delivery of the note(s) pursuant to this Ordinance is made. Such report shall include the amount, the description, the interest rate, the maturity schedule of the note(s) sold, price obtained and the name of the purchaser. All note(s) issued hereunder may be renewed from time to time for periods not exceeding one (1) year for the time period specified in and in accordance with the provisions and limitations of N.J.S.A. 40A:2-8(a) of the Local Bond Law.

The Chief Financial Officer is further directed to determine all matters in connection with said note or notes and not determined by this Ordinance. The signature of the Chief Financial Officer upon said note(s) shall be conclusive evidence of such determination.

Section 5. <u>Capital Budget</u>.

The capital budget of the City of Linwood is hereby amended to conform with the provisions of this bond ordinance. The resolution in the form promulgated by the Local Finance Board showing full detail of the capital budget and capital program is on the file with the Clerk and is available there for public inspection.

Section 6. Additional Matters.

The following additional matters are hereby determined, declared, recited and stated:

- (a) The said purposes described in Section 3 of this bond ordinance are not current expenses and are properties or improvements which the City may lawfully acquire or make as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.
- (b) The average period of usefulness of said purposes within the limitations of the Local Bond Law and taking into consideration the respective amounts of said

obligations authorized for said purposes, according to the reasonable life thereof computed from the date of said bonds authorized by this bond ordinance, is **15.0 years**.

- (c) The supplemental debt statement required by the Local Bond Law has been duly made and filed in the office of the City Clerk and a complete duplicate thereof has been electronically filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey, and such statement shows that the gross debt of the City as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided for in this bond ordinance by ONE MILLION NINE HUNDRED THOUSAND DOLLARS (\$1,900,000), and the said obligations authorized by this bond ordinance will be within all debt limitations prescribed by the Local Bond Law.
- (d) Amounts not exceeding **ONE HUNDRED THOUSAND DOLLARS (\$100,000)** in the aggregate for interest on said obligations, costs of issuing said obligations, engineering and inspection costs, legal expenses, a reasonable proportion of the compensation and expenses of employees of the City in connection with the construction or acquisition of improvements and properties as authorized herein, and other items of expense listed in and permitted under Section 40A:2-20 of the Local Bond Law have been included as part of the cost of said improvements and are included in the foregoing estimate thereof.

Section 7. Ratification of Prior Actions.

Any actions taken by any officials of the City in connection with the improvements described in Section 3 hereof are hereby ratified and confirmed notwithstanding that such actions may have been taken prior to the effective date of this bond ordinance and shall be deemed to have been taken pursuant to this bond ordinance.

Section 8. <u>Application of Grants</u>.

Any grant moneys received for the purposes described in Section 3 hereof shall be applied either to direct payment of the cost of the improvements or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. Full Faith and Credit.

The full faith and credit of the City are hereby pledged to the punctual payment of the principal of and interest on the said obligations authorized by this bond ordinance. Said obligations shall be direct, unlimited obligations of the City, and the City shall be obligated to levy *ad valorem* taxes upon all the taxable property within the City for the payment of said obligations and interest thereon without limitation of rate or amount.

Section 10. Official Intent to Reimburse Expenditures.

The City reasonably expects to reimburse any expenditures towards the costs of the improvements or purposes described in Section 3 of this Bond Ordinance and paid prior to the issuance of any bonds or notes authorized by this Bond Ordinance with the proceeds of such bonds or notes. No funds from sources other than the bonds or notes authorized herein has been or is reasonably expected to be reserved, allocated on a long-term basis or otherwise set aside by the City, or any member of the same "control group" as the City, within the meaning of Treasury Regulations Section 1.150-1(f), pursuant to their budget or financial policies with respect to any expenditures to be reimbursed. This Section is intended to be and hereby is a declaration of the City's official intent to reimburse any expenditures towards the costs of the improvements or purposes described in Section 3 hereof to be incurred and paid prior to the issuance of bonds or notes authorized herein in

accordance with Treasury Regulations Section 1.103-18, and no action (or inaction) will be an artifice or device in accordance with Treasury Regulation Section yield restrictions or arbitrage rebate requirements.

Section 11. Effective Date.

This bond ordinance shall take effect twenty (20) days after the first publication of a summary thereof after final adoption, as provided by the Local Bond Law.

DARREN MATIK, MAYOR

LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

FIRST READING:

November 26, 2024

PUBLICATION:

November 30, 2024

FINAL READING:

December 11, 2024

PUBLICATION WITH STATEMENT:

December 17, 2024

NOTICE OF PENDING BOND ORDINANCE AND SUMMARY

The Bond Ordinance, the summary terms of which are included herein, was introduced and passed upon first reading at a meeting of the governing body of the City of Linwood, in the County of Atlantic, State of New Jersey, held on November 26, 2024, at the Linwood City Hall. It will be further considered for final passage, after public hearing thereon, at a meeting of the governing body to be held on December 11, 2024, at 6:00 o'clock p.m. at the Linwood City Hall. During the week prior to and up to and including the date of such meeting, copies of the full ordinance will be available at no cost and during regular business hours, at the Clerk's office located in the City Hall, 400 Poplar Avenue, Linwood, New Jersey for the members of the general public who shall request the same. The summary of the terms of such Bond Ordinance follows:

Title: "BOND ORDINANCE APPROPRIATING TWO MILLION DOLLARS (\$2,000,000) AND AUTHORIZING THE ISSUANCE OF ONE MILLION NINE HUNDRED THOUSAND DOLLARS (\$1,900,000) IN BONDS OR NOTES OF THE CITY OF LINWOOD FOR THE INSTALLATION OF A NEW TURF MULTI-PURPOSE FIELD AT MEMORIAL PARK AND RELATED IMPROVEMENTS AUTHORIZED TO BE UNDERTAKEN BY THE CITY OF LINWOOD, IN THE COUNTY OF ATLANTIC, NEW JERSEY"

Purpose: Installation of New Turf Multi-Purpose Field at Memorial Park, and all improvements within the design of said field, including all required storm drainage improvements for the turf multi-purpose field as well as additional drainage improvements throughout Memorial Park, parking lot improvements, and the costs of surveying, construction planning, architectural, engineering, preparation of plans and specifications, permits, bid documents and construction inspection and administration.

Appropriation: \$2,000,000

Bonds/Notes Authorized: \$1,900,000 Grants (if any) Appropriated: None

Section 20 Costs: \$100,000 Useful Life: 15.0 years

> Leigh Ann Napoli, RMC, CMR, MPA Municipal Clerk

This Notice is published pursuant to N.J.S.A. 40A:2-17.

BOND ORDINANCE STATEMENTS AND SUMMARY

The Bond Ordinance, the summary terms of which are included herein, has been finally adopted by the City of Linwood, in the County of Atlantic, State of New Jersey on December 11, 2024, and the twenty (20) day period of limitation within which a suit, action or proceeding questioning the validity of such ordinance can be commenced, as provided in the Local Bond Law, has begun to run from the date of the first publication of this statement. Copies of the full ordinance are available at no cost and during regular business hours, at the Clerk's office for members of the general public who request the same. The summary of the terms of such Bond Ordinance follows:

Title: "BOND ORDINANCE APPROPRIATING TWO MILLION DOLLARS (\$2,000,000) AND AUTHORIZING THE ISSUANCE OF ONE MILLION NINE HUNDRED THOUSAND DOLLARS (\$1,900,000) IN BONDS OR NOTES OF THE CITY OF LINWOOD FOR THE INSTALLATION OF A NEW TURF MULTI-PURPOSE FIELD AT MEMORIAL PARK AND RELATED IMPROVEMENTS AUTHORIZED TO BE UNDERTAKEN BY THE CITY OF LINWOOD, IN THE COUNTY OF ATLANTIC, NEW JERSEY"

Purpose: Installation of New Turf Multi-Purpose Field at Memorial Park, and all improvements within the design of said field, including all required storm drainage improvements for the turf multi-purpose field as well as additional drainage improvements throughout Memorial Park, parking lot improvements, and the costs of surveying, construction planning, architectural, engineering, preparation of plans and specifications, permits, bid documents and construction inspection and administration.

Appropriation: \$2,000,000

Bonds/Notes Authorized: \$1,900,000 Grants (if any) Appropriated: None

Section 20 Costs: \$100,000 Useful Life: 15.0 years

> Leigh Ann Napoli, RMC, CMR, MPA Municipal Clerk

This Notice is published pursuant to N.J.S.A. 40A:2-17.

RESOLUTION NO. 191, 2024

A RESOLUTION AUTHORIZING 2024 BUDGET APPROPRIATION TRANSFERS

WHEREAS, Budget transfers are permitted between budget appropriations as per $N.J.S.A.\ 40A:\ 4-58$ during the last two months of the year,

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Linwood, Atlantic County and State of New Jersey that the list of 2024 Budget transfers be and the same are hereby approved.

BE IT FURTHER RESOLVED that the Treasurer's Office shall be authorized to make further budget transfers if needed before December 31, 2024.

Appropriation	From	To
Legal O/E	9,000.00	
Planning Board O/E	2,000.00	
Length of Service Awards O/E	100.00	
Tax Assessor O/E	500.00	
Aid to Volunteer Fire Co. O/E	5,000.00	
Recycling Tax O/E		100.00
Lindfill Disposal Costs O/E		16,500.00
Totals:	16,600.00	16,600.00

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 11th day of December, 2024.

	LEIGH	ANN	NAPOLI,	RMC,	MUNICIPAL	CLERK
	DARREI	J MA	rik, May	OR		
APPROVED:						

RESOLUTION NO. 189, 2024

A RESOLUTION AUTHORIZING AND SCHEDULING PAID HOLIDAYS FOR CALENDAR YEAR 2025

WHEREAS, Ordinance 14 of 2010 authorizes the Common Council of the City of Linwood to schedule paid holidays for each calendar year; and

WHEREAS, the Common Council of the City of Linwood wishes to schedule all paid holidays for calendar year 2025;

NOW, THEREFORE, BE IT RESOLVED, that the Common Council of the City of Linwood, County of Atlantic, State of New Jersey hereby authorizes that the following days shall be paid holidays in the City of Linwood for calendar year 2025:

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I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 11th day of December, 2024.

\overline{DA}	REI	N MA'	TIK, M	AYOR	

RESOLUTION NO. 190, 2024

A RESOLUTION CONFIRMING THE APPOINTMENT OF KEVIN CALLENDER TO THE LINWOOD RECREATION BOARD

WHEREAS, a vacancy exists on the Linwood Recreation Board due to the resignation of Bill Albright; and

WHEREAS, the Mayor has appointed Kevin Callender to fill the vacancy; and

WHEREAS, the Common Council is desirous of concurring in said appointment;

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Linwood that the Mayor's appointment of Kevin Callender to the unexpired term of Bill Albright expiring on December 31, 2027 be and is hereby endorsed and the Common Council concurs in said appointment.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 11th day of December, 2024.

	LEIGH	ANN	NAPOLI,	RMC,	MUNICIPAL	CLERK
	DARREI	MA'	rik, MAY	OR		
PPROVED:			•			

RESOLUTION NO. 192, 2024

A RESOLUTION AUTHORIZING THE REAPPOINTMENT OF THOMAS P. FLYNN, JR. AS FIRE OFFICIAL FOR THE CITY OF LINWOOD

WHEREAS, there exists a need for the appointment of a Fire Official in the City of Linwood; and

WHEREAS, the Fire Chief has recommended the reappointment of Thomas P. Flynn, Jr. to the position of Fire Official; and

WHEREAS, the Common Council of the City of Linwood is desirous of reappointing Thomas P. Flynn, Jr. to the position of Fire Official;

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Linwood, that Thomas P. Flynn, Jr. be and is hereby reappointed to the position of Fire Official for a two-year term expiring on December 14, 2026.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 11th day of December, 2024.

	LEIGH	ANN	NAPOLI,	RMC,	MUNICIPAL	CLER
PROVED:	DARREN	I MAI	CIK, MAYO	OR		

RESOLUTION NO. 193, 2024

A RESOLUTION AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE AN AGREEMENT WITH PREMIER COMPUTER SERVICES

WHEREAS, quotes have been received with regard to Information Technology Network and Support for the City of Linwood; and

WHEREAS, all quotes have been reviewed and a recommendation has been made with regard to same;

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Linwood that a Contract is awarded to Premier Computer Services, LLC, PO Box 159, Mays Landing, NJ 08330 for a one-year period commencing on January 1, 2025 and expiring on January 1, 2026 in the amount of \$12,825.00;

BE IT FURTHER RESOLVED, that the Mayor and City Clerk are hereby duly authorized, empowered and directed to execute an Agreement on behalf of the City of Linwood with Premier Computer Services.

BE IT FURTHER RESOLVED, that this Resolution is contingent upon a Certification of Availability of Funds.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 11th day of December, 2024.

	LEIGH	ANN	NAPOLI,	RMC,	MUNICIPAL	CLERK
	DARREN		TIK, MAYO	DR		
ROVED:			•			

CITY OF LINWOOD

Memo

To: Mayor and Members of Council

From: Anthony Strazzeri, CFO

cc: Leigh Ann Napoli, RMC, CMR, MPA, City Clerk

Date: 12-9-2024

Re: Availability of Funds-Computer Service

Pursuant to 40A: 4-57, I hereby certify that sufficient funds of \$12,825.00 will be available under finance other expenses in the operating budget. Funds will be encumbered to Premier Computer Services, PO Box 159 Mays Landing, NJ 08330.